

NE POLLINATOR HABITAT PROGRAM

Grant Application Information – 2015

Nebraska Pheasants Forever chapters must complete and return grant packet (Grant Application, Grant Budget & Grant Agreement) to Pheasants Forever's Habitat Education Specialist prior to **October 31, 2014** in order to be considered for funding in 2015. All applications will be scored by the grant committee based on the following:

- Projects Educational Value
- Projects Ability to Provide Habitat for Pollinators and other Wildlife
- Amount of Matching Dollars Provided by Chapter/Partners
- Projects Sustainability

If we receive more applications than we can fund, only the highest scoring applications will receive funding. Chapters will be notified on the status of their application by **December 1, 2014**.

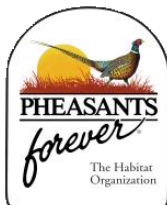
The information below is designed to help you complete the grant application and budget. Be sure to read all information below prior to completing application packet. All grant application materials should be sent to Pheasants Forever's Habitat Education Specialist, Drew Larsen, 911 E 3rd Street, North Platte, NE 69101 (308-293-1194 or dlarsen@pheasantsforever.org).

Project Narrative

When writing your project narrative, be sure to clearly address the following topics:

- Discuss how the project will provide educational value to youth and the general public. Include estimates on the number of people you intend to educate and how you intend to educate them.
- Describe the project site and its value to providing quality habitat for pollinators and other wildlife. Include the size of your project and the projects location (public or private).
- Discuss how the project will continue to provide educational and wildlife value after it is established. Describe the steps you have taken to insure this project provides educational and wildlife value for many years.

If you need more room for the narrative than what is provided in the application, please feel free to attach additional pages. Other attachments helping describe the project are also encouraged (i.e. maps, educational materials, photos, etc...). Remember, this is your chance to promote your project as it will be competing with other applications from across the state.



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Budget

Reimbursable grant expenses (**\$1,000 max per project**) include the following:

- Pollinator Seed Mix
- Native Wildflower Plugs
- Shrubs / Trees
- Herbicide
- Planting Supplies: Buckets, Seed Spreaders, Garden Trowels, and Dibble Bars
- Signage & Hardware

All other project expenses will not be reimbursable. However, all other project expenses can be used as grant match. Common expenses that can be used as match include the following:

- T-Shirts
- Ringneck/Whistler Memberships
- Curriculum
- Site Prep.
- Food & Drink
- Transportation
- Activity Materials
- Adult Volunteer Time (\$17.50 per hour)
- Youth Volunteer Time (\$5.00 per hour)
- Etc...

Grant match expenses are not limited to the items listed above. Any expenses tied to the project can be used as match as long as you provide a receipt of the expense. When estimating adult volunteer labor time, use \$17.50 per hour. Youth is \$5.00 per hour.). Be sure to estimate your time to plan, conduct, and maintain the project. You can also record the time the youth group spends planning, conducting, and maintaining the project as long as you record the names of each person volunteering his or her time. Be sure that that the “Chapter/Partner Dollars” column total is at least 50% of the “Youth Pollinator Habitat Program Grant Dollars” column total. The total of “Chapter/Partner Dollars” column and the Donated In-Kind Dollars” column should be equal to or greater than the “Youth Pollinator Habitat Program Grant Dollars” column.

Note: Since this is a competitive grant, your chapter should try to provide as much “cash” and “in-kind” match as possible.

If you have any questions regarding the grant budget, please contact Drew Larsen at 308-293-1194 or dlarsen@pheasantsforever.org.



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